

USE OF DISTRICT FACILITIES

The Board of Education believes that the school facilities of this District should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools and is harmonious with the purposes of this District.

The Board will permit the use of school facilities when such permission has been requested in writing using the Community-Facilities Reservation, by a responsible, individual, organization or a group of citizens and has been approved by the Director of Buildings & Grounds or his/her designee.

District facilities shall be available for the below-listed uses. When there are competing interests for the use of facilities, approval will be given according to the following priorities:

1. Uses directly related to the schools and the operations of the schools
2. Marshfield City Recreation Department programs shall have second priority
3. Businesses or organizations in the School District of Marshfield, including in-district parochial schools, shall have third priority
4. Other organizations or non-district schools shall be scheduled last.

The use of District grounds and facilities shall not be granted for:

- Private social functions
- Any purpose which is prohibited by law
- Personal profit or personal monetary gain by district staff and/or individual community members without an approved facility use agreement
- Any activity involving alcohol.

Recreational Activity

Use of the swimming pool and gymnastics equipment shall be by the City of Marshfield through the facilities use agreements. No other community use shall be allowed.

Should all or any part of the District's community be struck by a disaster, the Board shall make District grounds and/or facilities available, at no charge, for the housing, feeding, and care of victims or potential victims when requested by local, State, or Federal authorities. The Superintendent or his/her designee should meet with the Marshfield Emergency Planning Committee to establish a disaster preparedness

plan in order to ensure that proper procedures are established to minimize confusion, inefficiency, and disruption of the educational program.

The Superintendent shall develop administrative guidelines for the granting of permission to use District facilities including a schedule of fees. Such guidelines are to include the following:

Each user shall

- Present evidence of the purchase of organizational liability insurance to the limit prescribed by District administrative guidelines.
- Request specifically in writing, use of school equipment in conjunction with the use of school facilities and may be granted by the procedure by which permission to use facilities is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.
- Be liable financially for damage to the facilities and for proper chaperonage.

No liability shall attach to this District, any employee, officer, or member of this District specifically as a consequence of permitting access to these facilities.

120.13(17), Wis. Stats.
895.523, Wis. Stats.